



## WATCH DOG Handbook 2018- 2019

Greeting Grace Miller Watch D.O.G.S,

We are so happy that you are interested in our WATCH DOGS program. This handbook has been created to help you make the most of your experience while supporting our students and our school.

### History

The WATCH D.O.G.S. (Dads of Great Students) program is a national program that was started in 1998. This program is one of the nation's largest school-based, family, and community engagement, organizations in the country. The program was developed for fathers and father-figures to help make a positive impact on millions of children by volunteering in their local school. Those who take part in this organization volunteer to serve at their children's school in a variety of school activities as assigned by the school principal/leadership group.

**The Goals of WATCH DOGS are:** **1.)** Provide positive male role models for students. Watch D.O.G.S. demonstrate through their presence and actions that education is important  
**2.)** Provide extra sets of eyes and ears to enhance school security and reduce bullying.

## *Steps to Become a Grace Miller Watch D.O.G.S. Volunteer*

**\*\*\*\* New volunteers must complete the Volunteer Application; submit a current (within four years) TB clearance and Fingerprint Clearance to the school.**

Visit to apply: <http://do.bonita.k12.ca.us/Parents--Students/Volunteer-Application/index.html>

### **Watch D.O.G.S. t-shirts!**

*All Watch D.O.G.S. will need to wear a Watch DOGS shirt on the day they volunteer. We have a few to borrow, but you can also purchase your own. Go to [http://dadsofgreatstudents.com/general m](http://dadsofgreatstudents.com/general_m) There are also t-shirts available for kids!*

Email: [gmwatchdogs@gmail.com](mailto:gmwatchdogs@gmail.com) and give us a heads up on the date that you are volunteering

### **Watch D.O.G.S. Hall of Fame in the Grace Miller Cafeteria**

- You and your student(s) will get your picture up there on the day you volunteer.

### **FAQS**

**Q:** Who can be a part of the WATCH DOGS program?

**A:** Any dad with a student at Grace Miller who has passed the background check and Has a TB on File and followed the steps.

**Q:** What are the steps to be a part of this program?

**A:** You must receive a Watch D.O.G.S handbook, get your background check completed, purchase a WATCH DOGS T-shirt (<http://dadsofgreatstudents.com/about-dogs-store>),

**Q:** What do WATCH DOGS do (while they are at school)?

**A:** During the day WATCH DOGS may read, work on flash cards, or practice basic skills with students, eat lunch with students, **patrol the school entrances and hallways, assist with traffic flow** and any other assigned activities where they actively engage with not only their own students, but with other students as well.



# Daily Orientation

**Step 1: Thank you for volunteering!**

**Step2: Orientation**

- Be Approachable- smile, talk to the children, listen to them
- Be Alert- if a situation arises, please report it to Mrs. Carter
- Be Available- the goal is to be of service to the school, teachers, and students.
- Be a Positive Role Model.

**Step 3: General Guidelines**

- Never use the student (boys' or girls') restrooms. (Restrooms are located in the Teacher's lounge)
- Never be alone with a student—always be visible to others
- Do not be disruptive when you enter a class or in the hallways.
- Do not use profanity
- Do not use tobacco on the school grounds
- Do not share religious or political views
- Do not sell or give your official WATCH D.O.G.S T-shirt or vest to someone who isn't an approved Watch DOG volunteer
- Do not take pictures of students
- Do not post pics on social media

**Step 4: Receive Daily Schedule and enjoy your day!**



Grace Miller Elementary  
WATCH DOG Committee

**TOP DOG:**

[GMwatchdogs@gmail.com](mailto:GMwatchdogs@gmail.com)

**Parent Liaisons:**

Joyce Lau, PTA Health & Safety

**Contact:** Joycelau10@gmail.com

Jasmine Pedroza, PTA member

**Contact:** Jasminepedroza29@gmail.com

**K-2 Teacher Liaison:** Mr. Alba

**Contact:** alba@bonita.k12.ca.us

**Staff Liaison:** Mr. Jerry

## **TB Testing (nearby) Location**



255 East Bonita Avenue

Suite #1100 Bldg. #1

Pomona, CA 91767

Phone: (909) 596-7733

Walk-in welcome

Hours: M-F 1-9pm Sat & Sun 9-5pm

Fee: \$30

## **Live Scan Fingerprinting**

### **Postal Annex –**

1502 Foothill Blvd Ste 103

La Verne , California

91750-3439

Phone: (909) 596-6110

Hours: Mon.-Fri.: 9:00am - 6:00pm

Saturday: 10:00am - 4:00pm

Sunday: Closed

\*\*\*See document in hand book for coupon

### **La Verne Police Department –**

Walk-In's Only - No Appointment

Hours: Tuesday 11:30am - 6:00pm

Wednesday 11:30am - 6:00pm

### **Fees**

Live Scan Rolling Fee \$20.00

DOJ Fee \$32.00 (as of August 2017)

\*\*\*\*Please take the **Live Scan Form** with you to the fingerprinting site (see document in handbook)